



## Kennel Assistant Role & Responsibilities

Kennel Assistants provide daily care for our boarded animals, and help with admitted patients as needed. The position involves cleaning, bathing, grooming, exercising and feeding our boarded animals. It also includes cleaning kennels and cages for all animals at the clinic. The role interacts with the RCAH staff, animals and their owners.

A great Kennel Assistant will be dependable, trust-worthy, able to work hard yet be gentle with patients and their owners. A great Kennel Assistant will also be willing to help as directed by Dr. Wulf and not afraid to get a little dirty. Training will be provided by Dr. Wulf and her staff.

### Job Responsibilities:

- Daily care for boarded animals
- Bathing, grooming, exercising, feeding, administering medication, and monitoring behavior
- Assist with kennel maintenance and cleaning
- Reporting changes in animal behavior, health or concerns to the staff
- Maintaining animal records, such as weight, physical condition, treatments received, medications given, and food intake and other potential data as needed
- Other duties as assigned by the staff
- Washing, drying, and folding laundry
- Must be able to lift 50lbs or more, stoop, bend and stand on feet for long periods.

### Skills / Helpful Qualities:

- Dependable and on time
- Trust-worthy
- Gentle with animals and their owners
- Customer focused
- Able to work with the team and independently

### Schedule and hours per week:

This is a part time position; the schedule and hours per week can be flexible depending on the needs of the Kennel Assistant.

### To apply:

Please send your resume, your phone number and a paragraph about why you would be a great Kennel Assistant to [rcahvetcare@gmail.com](mailto:rcahvetcare@gmail.com).